



17th May 2022

Councillors, you are hereby summoned to attend the Annual Meeting of the Parish Council on ***Tuesday, 24th March 2022 immediately following on from the Annual Parish Meeting which started at 7:30 pm in Bletsoe Village Hall***

Councillors are asked to notify the Clerk of any matters they wish to raise at the meeting in order that a supplementary agenda can be issued if appropriate. Please send apologies prior to the meeting to Mrs D Robins, Clerk.

Signed: **D Robins, Clerk**

AGENDA

- 1 **Elect Chairman**
- 2 **Elect Vice-Chairman**
- 3 **Appointment of Councillor Responsibilities (initials of Councillors currently holding position)**
 - BFARe – AF, DG
 - P&TC – CG
 - Old Parish Field – MA
 - Play Area – MA
 - Finance – AFF
 - Planning – All
 - Village Hall – AG
 - Smockers – CG
 - Noticeboards – CG
 - Bletsoe Neighbourhood Plan Policy Reviews – AFF
 - Village Buses – MA
- 4 **Review of Policies, Procedures and Internal Control**
- 5 **Meeting Dates for 2022/2023**

To approve the following provisional meeting dates, subject to hall availability:
26th Jul, 27th Sep, 22nd Nov 2022
24th Jan, 28th Mar, 23rd May 2023

Public Participation

[At this point in the meeting, members of the public may, at the discretion of the Chairman, address the Council, ask questions of the Council or request items to be included for the next Agenda for consideration.]

6 Apologies

7 Disclosures of Interests

Members are invited to declare any personal or prejudicial interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members.

8 Minutes

To consider approving the Minutes of the Parish Council meeting held on 29th March 2022 (Copies previously circulated)

9 Matters Arising from Previous Minutes

10 Parish Field Annual Tenancy Agreement [AFF]

11 Jubilee Celebration – Update

12 Finance

1. To approve payments and to note any income
2. To receive information regarding the current financial statement
3. To receive statement and Year End Accounts 2021/2022
4. To approve the Parish Council's exemption from limited assurance review
5. To approve Annual Governance Statement for 2021/2022
6. To approve Annual Accounting Statements for 2021/2022
7. To review insurance arrangements
8. To review playground inspection arrangements
9. To review memberships/subscriptions to professional bodies
10. To approve and arrange annual donations
11. To consider upgrades to streetlighting

13 Matters Arising from Correspondence

14 Councillor's Reports/Concerns

15 Date of Next Meeting

Tuesday, 26th July 2022 at 7:30pm in Bletsoe Village Hall [tbc]

Please note: Minutes are available on our website under 'Our Files' or by request from the Clerk. This agenda is correct at time of publishing but may be subject to change. Please check our website for any amendments or updates on: www.bletsoe-pc.gov.uk