



19th May 2021

Councillors, you are hereby summoned to attend the Annual Meeting of the Parish Council on ***Tuesday, 25th May 2021 following the Annual Parish Meeting (which starts at 7:30pm) at Bletsoe Village Hall***

Councillors are asked to notify the Clerk of any matters they wish to raise at the meeting in order that a supplementary agenda can be issued if appropriate. Please send apologies prior to the meeting to Mrs D Robins, Clerk.

Signed: **D Robins, Clerk**

AGENDA

- 1 **Election of Chairman**
- 2 **Election of Vice-Chairman**
- 3 **Apologies**

Public Participation

[At this point in the meeting, members of the public may, at the discretion of the Chairman, address the Council, ask questions of the Council or request items to be included for the next Agenda for consideration.]

- 4 **Appointment of Councillor Responsibilities and Representatives to Outside Bodies**
- 5 **Review of Policies, Procedures and Internal Control** including, but not limited to:
 1. Standing Orders (amended version)
 2. Risk Assessment
 3. Financial Regulations
 4. Complaints Procedure
 5. Data Protection/GDPRTo declare eligibility of General Power of Competence, if applicable.

- 6 **Meeting Dates for 2021/2022**

To approve the following provisional meeting dates for 2021/2022 (all on a Tuesday starting from 7:30pm):
27th Jul, 28th Sep, 23rd Nov 2021
25th Jan, 22nd Mar, 24th May 2022

- 7 **Disclosures of Interests**
Members are invited to declare any personal or prejudicial interests they may have in any items on the Agenda for this meeting in accordance with the Council's Code of Conduct for Members.
- 8 **Minutes**
To consider approving the Minutes of the Parish Council virtual meeting held on 23rd March 2021 (Copies previously circulated)
- 9 **Matters Arising from Previous Minutes**
- 10 **Smockers**
- 11 **Planning Applications**
1. 21/01046/FUL Replacement front door and new conservation rooflight at The Dreys, 5 Castle Barns, Coplowe Lane, Bletsoe
2. 21/01217/FUL Demolition of single storey rear extension. Erection of two storey side extension and front porch extension at 6 Bourne End Lane, Bletsoe
- 12 **EastWest Rail Support - Update**
- 13 **Finance**
1. To approve payments and to note any income
2. To receive information regarding the current financial statement
3. To review insurance arrangements
4. To review playground inspection arrangements
5. To review memberships/subscriptions to professional bodies
6. To receive statement and Year End Accounts 2020/2021
7. To approve the Parish Council's exemption from limited assurance review
8. To approve Annual Governance Statement for 2020/2021
9. To approve Annual Accounting Statements for 2020/2021
- 14 **Matters Arising from Correspondence**
1. Letter from resident re: Air Crew Remembrance Society Memorial
- 15 **Councillor's Reports/Concerns**
- 16 **Date of Next Meeting** –Tuesday, 27th July 2021 at 7:30pm in Bletsoe Village Hall, subject to availability.

Please note: Minutes are available on our website under 'Our Files' or by request from the Clerk. This agenda is correct at time of publishing but may be subject to change. Please check our website for any amendments or updates on: www.bletsoe-pc.gov.uk